

(This is an English translation only. The original German version is the legally binding document.)

Regulations concerning awards of scholarships and loans at ETH Zurich (Scholarship regulations ETH Zurich)

16 December 2008

The ETH Zurich Executive Board,

pursuant to Art. 25, Para. 3 of the ETH Zurich / EPF Lausanne Ordinance of 13 November 2003¹, and Art. 8 of the ETH domain Fee Ordinance of 31 May 1995²,

hereby decrees:

Section 1: General

Art. 1 Scope

¹ These regulations apply to the awarding of scholarships and loans from ETH funds to students who are in difficult financial circumstances.

² These regulations do not apply to scholarships awarded solely for achievement or in connection with student exchange.

³ The awarding of scholarships and loans from ETH institutional funds is subsidiary to the provisions of the corresponding fund regulations.

Art. 2 Jurisdiction

¹ The Rector has jurisdiction over the awarding of scholarships and loans. Their administration is carried out by the Scholarship Office of the Rectorate.

² The Scholarship Office provides information regarding scholarships and loans in a suitable form.

Art. 3 Basic tenets

¹ Scholarships and loans from ETH Zurich may be awarded to both Swiss and foreign students, with the exception of Visiting Students.

² There is no legal entitlement to a scholarship or loan.

¹ SR 414.110.37

² SR 414.131.7

- ³ A scholarship or loan from ETH Zurich is always subsidiary to the following financial sources:
- a. Scholarships from the canton or country where the student's parents reside
 - b. Support from parents or third parties
 - c. The student's own funds

Art. 4 Application

¹ Applications for scholarships and loans are submitted to the Scholarship Office. The Scholarship Office sets the corresponding deadlines and time limits, and specifies the supporting documents required.

² A component of the application comprises details of the financial circumstances of the student and his/her parents.

Section 2: Scholarships

2.1 Scholarships during the Bachelor's and Master's degree programmes

Art. 5 General criteria for award

Scholarships may be awarded to students in both first- and second-career education. However, no scholarships are awarded for second degree programmes. A second degree programme is defined as a second course of studies on the same level as the first programme completed.

Art. 6 Eligibility

¹ In determining scholarship eligibility a differentiation is made between citizens/resident aliens and non-resident aliens.

² Citizens/resident aliens are:

- a. Persons holding Swiss citizenship
- b. Persons holding foreign citizenship who hold permanent residency or who have had a legal residence in Switzerland for at least 5 years
- c. Persons whose refugee or stateless status is recognized by Switzerland

³ Non-resident aliens are persons not listed under Para. 2.

Art. 7 Scholarship commencement

¹ Pursuant to Art. 6, Para. 2, citizens/resident aliens may apply for scholarships from the first semester of the Bachelor's or Master's degree programme.

² Pursuant to Art. 6, Para. 3, newly arrived non-resident aliens may at the earliest apply for scholarships after passing the first-year examinations of the Bachelor's degree programme (Bachelor's degree students) or from the 3rd semester of the Master's degree programme (Master's degree students).

Art. 8 Scholarship duration

¹ Scholarships during Bachelor's and Master's degree programmes are normally awarded for one year or until the projected completion of the degree. An extension requires a new application.

² Bachelor's degree students may obtain scholarships which extend a maximum of two semesters beyond the official programme length, and Master's degree students for a maximum of one semester beyond. Semesters off are not included.

³ No scholarships are awarded for semesters off.

Art. 9 Criteria for extension

¹ Continued entitlement to a scholarship is subject to proof of normal progress in the degree programme, as follows:

a. Bachelor's degree programme: a pass grade in the first-year examinations at the latest after 4 semesters; at least 120 credits earned after 6 semesters.

b. Master's degree programme: at least 40 credits earned after 2 semesters. These credits may stem from courses in the Master's curriculum itself or from other academic achievements (this includes credits earned as prerequisites for entry to the Master's degree course).

² Should progress in the degree programme not meet the requirements stipulated in Para. 1, the scholarship application or extension application will be rejected. A new application is possible after a further semester at the earliest.

Art. 10 Assessment criteria

¹ The Rector has defined criteria for the assessment of scholarship applications which are aligned with those of the Canton of Zurich for scholarships at the tertiary level.

² The assessment criteria are based on personal education and living costs, including tuition fees, and on income, separately calculated for each student.

³ The assessment criteria are periodically checked against prevailing average education and living costs, and if necessary adjusted. In this matter the Rector consults with VSETH [Association of Students at ETH Zurich] and AVETH [Association of Academic Staff at ETH Zurich].

Art. 11 Maximum scholarship amount

¹ The maximum scholarship amount awarded by ETH Zurich is:

- a. For citizens/resident aliens, pursuant to Art. 6, Para. 2:
50% of personal education and living costs
- b. For non-resident aliens, pursuant to Art. 6, Para. 3:
25% of personal education and living costs

² Scholarships which cover less than 5% of personal education and living costs are not provided.

Art. 12 Suspension and reclaim

¹ If after receiving a scholarship the student fails to pursue or only partially pursues his/her studies without cogent grounds, the scholarship will be suspended or wholly or partially called in.

² Should the award of a scholarship be found to rest upon a falsified declaration of the financial circumstances the scholarship will be wholly or partially called in. If the falsification was deliberate, ETH will decide whether to take disciplinary steps or press criminal charges.

2.2 Scholarships for doctoral studies

Art. 13

¹ Doctoral students in difficult financial circumstances who hold no position of employment may be awarded a scholarship.

² The prerequisite for a doctoral student scholarship is a written testimonial from the Ph.D. supervisor which sets out the prospects for successful completion of the dissertation and the reasons why the doctoral student is not employed or cannot otherwise be funded for the duration of need.

³ The scholarship amounts to a maximum of 40% of the gross doctoral student first-year salary (100% employment). Its maximum duration is normally 3 months.

⁴ Any income on the part of the doctoral student, his/her personal funds or any support from third parties are taken into account when the scholarship application is assessed.

2.3 Scholarships for academic continuing education

Art. 14

Normally no scholarships are awarded for participation in academic continuing education programmes³. Exceptions may be made if special funds are available for this purpose.

Section 3: Loans

Art. 15 Policy and amount

¹ ETH Zurich can extend either short-term or long-term loans. These loans are interest-free.

² The short-term loan amounts to a maximum of Sfr. 1,500. Its purpose is to bridge a short-term financial gap which threatens the further continuation of studies.

³ The long-term loan amounts to a maximum of Sfr. 6,000. Its purpose is to relieve verified financial need during the period of studies. Normally it is complementary to a scholarship.

Art. 16 Repayment

¹ The short-term loan must be repaid within 12 months.

² The long-term loan must be repaid at the latest within 2 years after completion of studies.

³ Loans must be repaid in one tranche. In exceptional cases repayment in instalments can be arranged.

Art. 17 Further provisions

Further provisions stipulated in the Regulations Concerning the ETH Zurich Loan and Scholarship Fund of 29 January 2008⁴ (vgl. Art. 18, Para. 3) (document in German only) apply.

³ These include, e.g., Master's, Diploma and academic continuing education certificate programmes (MAS, MBA, DAS, CAS).

⁴ RSETHZ 211.810.012

Section 4: Funding of scholarships and loans

Art. 18

¹ Scholarships are primarily financed via third-party funds, in particular special funds.

² Scholarships of citizens/resident aliens (vgl. Art. 6, Para. 2) may also be financed via budget funds.

³ Loans are exclusively financed via the ETH Zurich loan and scholarship fund (special fund).

⁴ Should yearly expenditure repeatedly exceed the means available, either an adjustment of the assessment criteria (vgl. Art. 10) or of the regulations will be considered.

Section 5: Reporting

Art. 19

In the annual ETH Zurich Report the Scholarship Office makes public the following data:

- a. The number of scholarships awarded to students, according to the categories citizens/resident aliens, non-resident aliens, male vs. female, and level of studies
- b. The number of scholarships awarded to doctoral students, according to the categories citizens/resident aliens, non-resident aliens, and male vs. female
- c. The number of loans granted, according to the categories citizens/resident aliens, non-resident aliens, and male vs. female
- d. The sum total of scholarships awarded, listed according to source: budget funds, third-party funds and special funds
- e. The sum total of loans granted

Section 6: Final clauses

Art. 20 Extraordinary cases

Any cases not covered by or insufficiently covered by these Regulations will be decided by the Rector.

Art. 21 Entry into force

¹ These Regulations entered into force on 1 February 2009.

² They are valid:

- a. for first-time applications for Spring Semester 2009 and later
- b. for students with approved scholarships or fee waivers for the academic year 2008/2009: for extension applications for Autumn Semester 2009 and later

Zurich, 16 December 2008, for the ETH Executive Board:

President: [Eichler]

General Secretary: [Bretscher]